# NS VIRTUAL ACCESS GUIDEBOOK

## Chromebook Log-in – FIRST time

- 1. Be sure Chromebook is charged
- 2. Open the Chromebook to turn on
- 3. Enter your Student ID #
- 4. Click "NEXT" (bottom right) ... This will automatically sign you in to your "gapps" email account
- 5. Enter the Password ... spartans ... FIRST time log-in
- 6. You will then need to create a new password
- 7. If you forgot your password, there is a link "forgot password" where you can request a reset

### TROUBLESHOOTING TIPS

- Forgot student id # = CONTACT grade-level counselor
- Forgot previous password or locked out of email = CONTACT concerns@northschuylkill.net
- Chromebook issues, won't turn on, etc. = CONTACT <u>concerns@northschuylkill.net</u>

### GAPPS Account

- Logging in to the Chromebook will automatically sign you in to your "gapps" account
- This is where you access: eMail, Google Classrooms, Calendar, and other Google apps

### TROUBLESHOOTING TIPS

Cannot access account = CONTACT concerns@northschuylkill.net

### gapps EMAIL/Google Classroom

- What to look for in your email ...
  - $\circ \quad \text{Invitation to classes}$ 
    - An INVITATION from your teachers to all of your classrooms is found here.
    - ACCEPT the invitation by responding to the email
    - This makes the classroom available to you when you access the google CLASSROOM app
  - Email messages
    - Please check these messages several times during the day
    - This is where communication happens between you and your teachers, counselors, and others
    - Use email to contact your teachers, counselors, and othesr when you have a question or concern

### TROUBLESHOOTING TIPS

- Cannot see invitation to classroom = CONTACT call/email to your teacher
- Cannot see the classroom in Google Classroom App = CONTACT call/email your teacher





## Do your ATTENDANCE document immediately







#### ~ If your teacher replies that the assignment you turned in is – BLANK or needs to be revised ~











### RESTORE ARCHIVED GOOGLE CLASSROOM

- Sometimes students "delete" a google classroom at the end of a marking period/semester, thinking they don't need it anymore.
- Please, do not "archive" ("delete") a google classroom until your TEACHER instructs you
- Teachers need this information for your report card

### ~ IF you happen to "delete" (archive) the classroom by mistake, here is how to restore it ~





CSIU STUDENT PORTAL

Logging In – use this link to access the student portal https://studentsis.csiu-technology.org/nssd

or Follow this path

- NSSD website (northschuylkill.net)
  - High School Tab
    - Student Resources
      - CSIU Student Portal



### TROUBLESHOOTING TIPS

Forgot password = EMAIL your grade-level counselor through your gapps email

He/She can reset it faster than clicking the "Forgot Password?" link

## Checking your Gradebook

Profile	Attendance	Schedule	Health	Transcript	Report Card	Buses	Course Request	Gradeb	ook	Progress	Report	Assessments	Fees			
Student Information																
Gradebook Assignments																
Marking Period MP2 (10/30/2020 - 01/14/2021) 🛩 Print All																
Classes		Classes														
Clabbeb		Course				Course #	Teacher	Period	Section	Semecter	Dave	Tardy	Abcent	MP Grade	CMPA	MP Ava
Assignmer	nts	Geography 7				300	WHITE, SIOBHAN	Perio	2	1.2.3.4	A.B	0	1	82	88	82.38
Geography	y 7	ELA 7				100	Schlein, Heather	Perio	4	1,2,3,4	A,B	0	0		90	77.33
		ELA 7				100	Schlein, Heather	Perio	4	1,2,3,4	A,B	0	0		90	77.33
ELA 7		Math 7				200	REX, JENNIFER	Perio	3	1,2,3,4	A,B	0	0		97	100.00
Math 7		Math 7				200	REX, JENNIFER	Perio	3	1,2,3,4	А	0	0		97	100.00
Colores 7		Science 7				400	HAMPTON, NATHAN	Perio	4	1,2,3,4	A,B	0	0		91	17.69
Science /		Music 7				875	KLINE, BRANDI	Perio	2	2	A,B	0	0			100.00
Music 7		Phys Ed/Health 7 &	8			800	Mutchler, Tyler	Perio	2	1,2,3,4	в	1	0		99	
Dhue Ed/U	aalah 7.9.0	Comp & Tech 7				280	Borzak, Ashley	Perio	1	1,2,3,4	Α	0	0		98	100.00
PHYS EO/H	ieaitri 7 & 8															
Comp & Te	ech 7															

## **Checking Missing Assignments**

